SKILLS FRAMEWORK FOR EARLY CHILDHOOD
SKILLS MAP - SENIOR LEAD EARLY INTERVENTION EDUCATOR

Sector	Early Childhood
Track	Early Intervention
Occupation	Early Intervention Educator
Job Role	**Senior Lead Early Intervention Educator**
Job Role Description	The Senior Lead Early Intervention Educator provides leadership in the design, evaluation and implementation of Centre-wide curriculum, programmes and teaching practices. He/She drives cross-Centre collaborations with other social service organisations, institutions as well as corporate and community stakeholders to deliver programmes and services. He/She also leads the implementation of new intervention methods and practices to improve service delivery, and in relevant inquiry work. He/She oversees the professional training, and quality aspects for Early Intervention educators, and provides supervision and mentorship to junior staff. A highly experienced professional who is thoughtful, calm, loves working with children, possesses excellent leadership skills and the ability to build effective relationships with stakeholders, He/She works in varied settings such as in Early Intervention Centres and preschools.

	Critical Work Functions	**Key Tasks**
Critical Work Functions and Key Tasks	Plan and implement curriculum and programmes	Lead Centre-wide curriculum and programmes for improvements based on key Early Intervention and sector trends
		Drive improvements in teaching and learning approaches to create quality learning environment
		Initiate new teaching and learning approaches for application to lessons
		Advocate the importance of appropriate health, safety, nutritional and hygiene standards and procedures
	Deliver interventions	Lead the implementation of Centre-wide curricula
		Drive improvements in interventions, methods, tools and assistive technologies to support learning
		Guide review of case reports for high risk cases
		Initiate the development of new classroom management strategies
		Lead reviews of children's learning progress, goals and family priorities in coordination with other social service and healthcare professionals
	Collaborate with families and stakeholders across disciplines	Lead the implementation of cross-sector programmes with industry leaders in social service and healthcare sectors
		Drive family engagements to enhance child and family outcomes
		Drive new partnerships to improve programmes and services provided by the Centres
	Manage family and community programmes	Lead the development of programmes and initiatives at Centre-level, cross-Centre level and Centre-family-community level
		Drive the enhancements of programmes and initiatives at Centre-level, cross-Centre level and Centre-family-community level for improvements
		Develop outreach strategies for promoting Centre programmes and services
	Uplift professional practice of Early Intervention Teaching	Oversee professional development and quality aspects of Early Intervention Educators
		Lead the development of new intervention methods, tools, and assistive technology based on emerging Early Intervention teaching and sector trends
		Establish structures for continuous professional improvement through reflective practice

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		Mentor on career pathways for work performance of Early Intervention teachers and volunteers
		Integrate data analyses and inquiry findings across different inquiry projects
		Drive development of new teaching and intervention practices based on inquiry findings
	Manage Centre operations and resources	Lead the implementation of recruitment strategies
		Develop manpower plans for approval
		Lead staff development, training and mentorship programmes
		Manage staff performance
		Prepare annual work plans and budget plans
		Lead development of Centre programmes and initiatives
		Drive improvements on systems, processes and operations

	Technical Skills and Competencies		Critical Core Skills (Top 5)	
Skills and Competencies	Child Functional Needs Assessment	Level 5	Collaboration	Advanced
	Child Observation	Level 5	Building Inclusivity	Advanced
	Child Safety and Protection	Level 5	Developing People	Advanced
	Classroom Management and Guidance of Children's Behaviour	Level 5	Influence	Advanced
	Coaching and Mentoring for Educators	Level 4	Sense Making	Advanced
	Collaborative Practices with Stakeholders across Disciplines	Level 6		
	Community Partnership	Level 5		
	Data and Information Management	Level 6		
	Diversity and Inclusion	Level 5		
	Early Intervention Curriculum Design	Level 6		
	Early Intervention Principles and Practices	Level 6		
	Ethical Conduct and Professional Integrity	Level 5		
	Family and Caregiver Engagement	Level 6		
	Health, Hygiene and Nutrition for Children	Level 6		
	Individualised Intervention Planning and Implementation	Level 6		
	Interaction and Relationship	Level 5		

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	Learning Environment Design	Level 6		
	Practitioner Inquiry	Level 6		
	Professional Advice and Engagement	Level 5		
	Reflective Practice For Educators	Level 6		
	Resilience and Self-care	Level 5		
	Situation Management with Families and Community	Level 5		
	Social Service (Early Intervention) Programme Development and Implementation	Level 5		
	Staff Communication and Engagement	Level 4		
	Staff Continuous Learning	Level 5		
	Visioning and Strategic Planning	Level 5		
Programme Listing	For a list of Training Programmes available for the Early Childhood sector, please visit: www.skillsfuture.gov.sg/skills-framework/earlychildhood			

The information contained in this document serves as a guide.

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