SKILLS FRAMEWORK FOR EARLY CHILDHOOD
SKILLS MAP - SENIOR INFANT EDUCATOR

Sector	Early Childhood
Track	Early Childhood Development
Occupation	Infant Educator
Job Role	**Senior Infant Educator**
Job Role Description	The Senior Infant Educator plays an active role as a mentor to the Infant Educator team. He/She takes responsibility for coaching and leading the infant care team in the Centre. He/She plays an important role in the design and implementation of developmentally appropriate curricula and programmes for the day-to-day developmental and caregiving tasks for infants. He/She also leads the building of relationships and partnerships with stakeholders. He/She designs and implements family and community programmes, and contributes to the Centre's culture of continuous learning, collaboration and collegiality, in line with its vision, mission and goals.

	Critical Work Functions	**Key Tasks**
Critical Work Functions and Key Tasks	Plan and implement curriculum and programmes	Lead development and evaluation evaluate effectiveness of curricula, pedagogy and programmes aligned to the Early Years Development Framework
		Establish and promote developmentally appropriate initiatives, practices and learning materials to improve -quality learning environments
		Review children's learning and development
		Develop strategies to build respectful, responsive and reciprocal relationships with infants and toddlers
		Lead implementation of appropriate health, safety, nutritional and hygiene standards and procedures
		Lead the planning and implementation of developmentally appropriate experiences to support the holistic development of infants and toddlers
	Build stakeholder relationships and partnerships	Develop strategies to help juniors communicate and establish relationships with families of varying needs
		Lead the coordination of activities with families and community stakeholders
		Develop collaborative and sustainable efforts with families and community stakeholders to improve programmes and services
	Manage family and community programmes	Develop outreach activities to promote Centre programmes and services
		Lead the implementation of collaborative efforts amongst families and community stakeholders
		Review the overall plans for family and community initiatives and programmes for improvements
	Conduct routine caregiving	Review results of caregiving assessment
		Drive implementation of appropriate routine caregiving practices in accordance with standards and procedures
		Review the overall plans to improve routine caregiving
	Uplift professional practice	Advocate Centre's vision, mission and values to all staff
		Develop new teaching and caregiving methods based on emerging sector trends, technologies and tools
		Mentor colleagues on their work performance to improve daily practice

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		Lead in professional development and service quality improvement activities		
		Evaluate new teaching and caregiving based on observations		
Skills and Competencies	**Technical Skills and Competencies**		**Critical Core Skills (Top 5)**	
	Centre Innovation and Change Adoption	Level 3	Collaboration	Advanced
	Child Development Assessment	Level 4	Communication	Advanced
	Child Observation	Level 3	Developing People	Intermediate
	Child Safety and Protection	Level 3	Learning Agility	Intermediate
	Classroom Management and Guidance of Children's Behaviour	Level 4	Problem Solving	Advanced
	Coaching and Mentoring for Educators	Level 2		
	Collaborative Practices with Stakeholders across Disciplines	Level 4		
	Community Partnership	Level 4		
	Data and Information Management	Level 4		
	Diversity and Inclusion	Level 3		
	Early Childhood Curriculum Design	Level 4		
	Early Childhood Pedagogical Practice	Level 4		
	Early Childhood Programme Planning	Level 4		
	Ethical Conduct and Professional Integrity	Level 3		
	Family and Caregiver Engagement	Level 3		
	Health, Hygiene and Nutrition for Children	Level 4		
	Interaction and Relationship	Level 4		
	Learning Environment Design	Level 4		
	Practitioner Inquiry	Level 4		
	Reflective Practice for Educators	Level 4		
	Resilience and Self-care	Level 3		
	Responsive Caregiving Approaches	Level 3		
	Situation Management with Families and Community	Level 3		

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	Staff Communication and Engagement	Level 3		
	Staff Continuous Learning	Level 3		
Programme Listing	For a list of Training Programmes available for the Early Childhood sector, please visit: www.skillsfuture.gov.sg/skills-framework/earlychildhood			

The information contained in this document serves as a guide.

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