

## **INVITATION TO PARTICIPATE IN CHILDMINDING PILOT FOR INFANTS (REQUEST FOR INFORMATION)**

The Government of the Republic of Singapore c/o the Early Childhood Development Agency ("ECDA") invites operators to respond to the Request for Information ("RFI") on its Childminding Pilot for Infants ("Pilot") (2024-2027).

2 ECDA will launch a 3-year Pilot to grow infant childminding services as an affordable, safe and reliable caregiving arrangement, which serves as an alternative to familial and centre-based care. As part of the RFI process, you are invited to submit key information pertaining to the organisation and to provide an indicative amount of funding required based on key parameters provided in the RFI. Operators are encouraged to perform due diligence and conduct necessary market research to remain competitive and understand demographics of childminding landscape prior to submission of the indicative funding amount required for ECDA's assessment. ECDA will appoint and fund appointed operators under the Pilot, who in turn will engage childminders to provide childminding services for infants.

3 Operators interested to participate in this RFI must first submit the accompanying Undertaking to Safeguard Official Information and Non-Disclosure Undertaking (Annex A) to indicate your interest **by 31 July 2024 (Wednesday)** by no later than 5.00pm sharp and attention to:

Name: Serene Yeo / Leo Ting Yu  
Tel no: 62319451 / 67671346  
Email: [Sector\\_Funding@ecda.gov.sg](mailto:Sector_Funding@ecda.gov.sg)

4 Thereafter, **information on the Pilot will be provided in confidence to interested operators by ECDA. This information must be kept strictly confidential and not shared to any persons who are not authorised recipients, who include and are not limited to, the media, other operators and parents.** Based on the information of the Pilot provided, operators are to submit details required under the RFI.

5 **ECDA shall be under no obligation to appoint any operator(s) to the Pilot arising from the submission of the Undertaking to Safeguard Official Information and Non-Disclosure Undertaking.**

**Non-Disclosure Undertaking**

**CALL FOR APPLICATIONS TO PARTICIPATE IN  
CHILDMINDING PILOT FOR INFANTS**

To: The Government of the Republic of Singapore

c/o Early Childhood Development Agency  
Ministry of Social and Family Development  
51 Cuppage Road #08-01  
Singapore 229469

Dear Sir/Madam

The Government of the Republic of Singapore ("Government") as represented by the Early Childhood Development Agency ("ECDA"), a division under the Ministry of Social and Family Development ("MSF") will be disclosing confidential information in relation to the Request for Information ("RFI") for the development and operation of Childminding Pilot for Infants ("Pilot") (the "Confidential Information") to interested operators. As the Confidential Information disclosed constitutes official information which is sensitive in nature, I agree and undertake:

**1. As a recipient of the Confidential Information, I agree and undertake until such time when I receive further notice from ECDA in writing:**

- i. To regard and to deal with all Confidential Information as secret and confidential;
- ii. Not to access, monitor, use or process the Confidential Information or any part thereof except where it is reasonably necessary for its intended usage;
- iii. Not to disclose to any person any Confidential Information without prior written consent of ECDA, other than to another person who has provided a similar written undertaking to the Government or is permitted by the Government to receive the Confidential Information and only for its intended usage;
- iv. Not to process, store, access or transfer any Confidential Information outside Singapore, or allow parties outside Singapore to have access to it, unless with the written consent of ECDA and subject to such conditions as ECDA may impose;
- v. To take all reasonable measures to ensure that the Confidential Information is protected against loss or damage (whether accidental or otherwise), and against unauthorised access, use, modification, disclosure or other misuse, and that only authorised personnel have access to the Confidential Information; and
- vi. To return to ECDA, destroy or purge any and all Confidential Information, and shall ensure that no part or copies thereof (including electronic records) are retained in my possession, whenever required by ECDA or where such Confidential Information is no longer necessary for its intended usage.

2. I acknowledge that any disclosure of Confidential Information by me, except as and to the extent permitted in this undertaking, may result in irreparable injury and damage to the Government which cannot be adequately compensated in monetary damages alone. I therefore agree that the Government may disqualify the RFI submitted by me, and in addition to any other legal remedies which may be available, seek such injunctive or other equitable relief as may be necessary to protect itself against such breach or threatened breach of this undertaking.

3. I further acknowledge that my attention has been drawn to the Official Secrets Act (Cap. 213) and in particular to Section 5 thereof which relates to the safeguarding of official information. If it is necessary for me to communicate any such official information to any other persons to the extent

permitted in this undertaking, I undertake to ensure that such persons will first execute an Undertaking to Safeguard Official Information to the Government as provided in Annex A. I understand and agree that any breach or neglect of this undertaking may render me liable to prosecution under the Official Secrets Act.

4. For the avoidance of doubt, I acknowledge that this undertaking does not exclude the operation of any principle of law or equity, including any professional obligation of confidence, intended to protect and preserve the confidentiality of any information.

5. Upon signing this undertaking, I agree to be bound by the above terms and conditions of this undertaking.

Signed By:		
_____	_____	_____
Name	Signature	NRIC / Passport No.
_____	_____	_____
Company's Name	Designation	Date

Witnessed By:		
_____	_____	_____
Name	Signature	NRIC / Passport No.
_____	_____	_____
Company's Name	Designation	Date